



केन्द्रीय सरकारी कर्मचारी कल्याण आवास संगठन
CENTRAL GOVERNMENT EMPLOYEES
WELFARE HOUSING ORGANISATION

(Ministry of Housing & Urban Affairs, Govt. of India)
(An ISO 9001-2015 Organisation)

छठा तल, 'ए' खण्ड, जनपथ भवन,
जनपथ, नई दिल्ली-110 001
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No.: A-312/4

12th June, 2024

Ms K Sneha Latha Nair
Under Secretary,
M/o Housing & Urban Affairs,
Nirman Bhawan,
NEW DELHI - 110 011

Sub.: **Report on one day Awareness Programme on Sexual Harassment Act 2013.**

Madam,

This has reference to your Office Memorandum No. A-11019/1/97-Admn.I (Vol.II) (EFS-3112877) dated 2nd May, 2024, regarding above.

2. As directed vide your referred OM, CGEWHO, reply on the following points, is given below:-

Point (i) of Para 3

A copy of the Order of re-constitution of Internal Complaints Committee in CGEWHO, is enclosed as Annexure I.

Point (ii) of Para 3

Details of contact numbers of the designated person(s), is having in Order of re- constitution of Internal Complaints Committee (pls refer Annexure I). Details of the same, are also uploaded on website of CGEWHO. It is further intimated that if any working women wants to make any complaint in this regard, is requested to do the same through email ID ravinder.cgewho@gmail.com of the Chairman of the Harassment Committee.

Once the complaint received, the Chairman of the Committee will make preliminary inquiry on the issue and if the Chairman feels any gravity in the issue, then will call meeting of all the members and will do complete inquiry related to the complaint so received and take necessary action with the consent of all the members of the Committee.

It is also directed the Chairman of the Committee that she will regularly conduct the orientation programme to upskill members of the Committee and to educate womeemployees about provisions of the Act, Rules and Regulations.

Point (iii) of Para 3

As required vide Office Memorandum dated 28th November, 2023, CGEWHO commemorated the week running upto 9th December, 2023 vide Office Order No. 315 dated 4th December, 2023, by holding the session on Prevention of Sexual Harassment at the Workplace. (copy enclosed as Annexure II). In this session, awareness was created about the Sexual Harassment Act 2013 among the working women in CGEWHO. Also discussed all ways and means to prevent sexual harassment of women employees.

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3. CGEWHO invariably convened meetings to review the progress of implementation of the guidelines and cases if any, on prevention of sexual harassment of women employees. Till date CGEWHO found no case/complaint on sexual harassment in CGEWHO.
4. Soft copy of the same is also sent on naveen.verma95@gov.in and suchit.goyal@nic.in.
5. This issues with the approval of CEO, CGEWHO.

Yours faithfully,



(Gagan Gupta)

Director (Tech & Admn)
for Chief Executive Officer

Encl.: As Above



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No.: A-312/4 (Vol.I)

15th February, 2024

Section Officer
M/o Housing and Urban Affairs,
Nirman Bhawan,
NEW DELHI - 110 011.

Sub.: **Re-constitution of Committee for Sexual Harassment of working women in CGEWHO.**

Sir,

Reference may please be made to this office letter No. A-312/4 dated 27th January, 2020.

2. Vide above mentioned letter, a Committee was re-constituted for Sexual Harassment of Working Women in CGEWHO (copy enclosed).

3. The said Committee, is hereby, re-constituted as under:-

(a) Ms Ravinder Kaur, Sr Private Secretary	- Presiding Officer	7065044982
(b) Ms Anjana Tiwari, Director ATH	- Member (External)	9899887210
(c) Ms Anjali Sachdeva, Private Secretary	- Member	7065044964
(d) Sh Sanjeev Anand, AAO	- Member	7065044972
(e) Ms Shobha Bisht, Legal Officer	- Member	9599322260

4. The above is submitted for information please.

5. This issues with the approval of CEO, CGEWHO.

Yours faithfully,


(Gagan Gupta)

Director (Tech & Admn)
for Chief Executive Officer